



King Saud bin Abdulaziz University for Health Sciences
College of Medicine - Jeddah
Joint Appointment Application

Application Checklist

Applicant's Name	
Position	
Specialty/Subspecialty	
Department	

Documents Checklist	Received	Remarks
Applicants complete updated resume (with Four given names, D.O.B, Full Update dates, previous employment, education, qualifications, Citation must follow the Vancouver Style, administrative/research/teaching experience)	<input type="checkbox"/>	
3 Up-to-date letters of reference Letters should be addressed to Dr. Mansour Al Qurashi, Dean, COM-J, and NOT 'To whom it may concern'. Letters outdated by 6 months are not acceptable and one (1) must be from your own department	<input type="checkbox"/>	
Copy of Medical Degree Certificate	<input type="checkbox"/>	
Copy of Internship Certificate	<input type="checkbox"/>	
Copy of Residency Certificate	<input type="checkbox"/>	
Copy of Fellowship Certificate	<input type="checkbox"/>	
Copy of Specialty Board Certification	<input type="checkbox"/>	
Copy of Subspecialty Board Certification (if applicable)	<input type="checkbox"/>	

Recommended BY
Dr. Hashem Marzouki
Associated Dean, COM-J

Approved By
Dr. Mansour Al Qurashi
Dean, College of Medicine, Jeddah

Copy of Saudi Council for Health Specialties card	<input type="checkbox"/>	
Photo ID cleared and valid (Saudi ID, Passport, Iqama, Valid professional or company ID, Driver's License, Other valid identity document)	<input type="checkbox"/>	
Others _____ _____ _____ _____	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	

- Note: All submitted documents must be hand-signed with Date**